



Porters Grange Primary School & Nursery

Part of the Portico Academy Trust

Executive Headteacher Mrs C. Woolf

Heads of School Mr C McClay & Miss D Henley

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PORTICO
ACADEMY TRUST

opening doors, unlocking potential

CEO - Mrs C. Woolf

Wednesday 26th January 2022

Dear parents and carers,

The year is moving on at pace and we are getting closer and closer to our Year 6 residential trip to Danbury. I am writing to remind you of the dates on which the different instalments should be paid.

If you have already paid in full, please disregard this letter.

Following on from the initial £35 deposit paid previously, there are a further 3 instalments of £40 to pay by the dates shown below. **All payments should be made using ParentPay.** You can also log into your ParentPay account to check how much you have paid to date. Please contact the office if there are problems using the system.

If paying in instalments, please pay each instalment by the following dates:

1st £40 instalment by Friday 25th February

2nd £40 instalment by Friday 24th March

3rd £40 instalment by Friday 29th April

Despite the current cold weather, the summer will be upon us before we know it. We hope that the children are looking forward to what should be a fantastic trip.

Yours faithfully,

Mr Aggus
Vice Principal